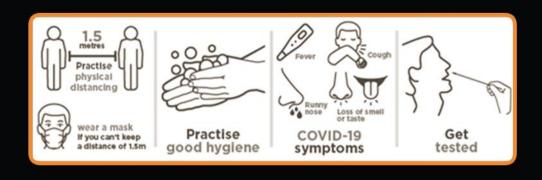


## COVID SAFETY PLAN





## **CoVID SAFETY PLAN**



GUIDELINES	ACTIONS
Wellbeing of Workers	
Communicate regularly with Workers to remind them that they should not attend work if unwell with respiratory symptoms or fever.	If Workers are showing any symptoms or feeling unwell, they are directed to get tested, isolate and not to come into work.
Exclude Workers who are unwell	Communicate CoVID Safety Plan to all Workers
	<ul> <li>Communicate regularly with Workers to remind them that not to attend work if unwell</li> </ul>
	<ul> <li>Screen Workers (temperature check on entry, scan in for contact tracing)</li> </ul>
	Exclude those who are unwell
	<ul> <li>Encourage testing of all Workers with symptoms in line with advice from NSW Health</li> </ul>
	<ul> <li>Provide Workers with information on CoVID, including when to get tested, physical distancing and maintaining sanitisation</li> </ul>
Provide Workers with information and training on CoVID, including when to get tested, physical distancing and cleaning	<ul> <li>All Workers go through information sessions weekly to remind them when they need to test, isolate, physical distancing and maintaining hygiene and to keep them abreas of the current situation</li> </ul>
	Adhere to construction site CoVID Safety Plan
	Maintain social distancing of 1.5 metres
	Compulsory wearing of face masks
	<ul> <li>Follow diagrams on maintaining maximum numbers in an area</li> </ul>
	<ul> <li>Provide Workers with information on CoVID, including when to get tested, physical distancing and cleaning</li> </ul>
	<ul> <li>Each Worker to have a sufficient supply of sanitiser and disinfectant wipes</li> </ul>
Workers who live in Hot Spot areas	<ul> <li>Workers who live in Hot Spot areas must be tested every three days at a minimum where required.</li> </ul>
Working on Site and Physical distanc	ing
Entry to site and contact tracing	Follow site CoVID Safety Plan instructions
	<ul> <li>Register entry using the site's method. If unavailable, use the NSW 'CoVID Safe Check-in' app</li> </ul>
	<ul> <li>Temperature check is required regardless if site has the process or not</li> </ul>
Delivery drivers and visitors.	<ul> <li>Delivery drivers and / or visitor's have to leave vehcile and enter the site to undergo sign in, QR code, temp checks, license check for restricted LGA's. If from a restricted LGA they need to meet the one of the three requirements</li> </ul>
	<ul> <li>have had both doses of a COVID-19 vaccination, OR</li> </ul>
	<ul> <li>have had 1 vaccine dose at least 21 days prior, OR</li> </ul>
	<ul> <li>have had 1 vaccine dose PLUS show a negative COVID-19 test result every 3 days</li> </ul>
Assign workers to specific areas. If this is not practical, areas and shared equipment should be wiped down with disinfectant surface wipes between users.	The wearing of Face Masks is compulsory by all workers at all times.
	<ul> <li>No equipment should be shared as each Worker should have their own equipment.</li> </ul>
	Workers are assigned to a specific areas.
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## **CoVID SAFETY PLAN**



GUIDELINES	ACTIONS
	<ul> <li>Each worker and each area is to have hand sanitiser and disinfectant wet wipes to wipe down equipment used before leaving.</li> </ul>
Use flexible working arrangements	Rotating workdays have been implemented where practical
where possible, such as working from home or other locations.	These are negotiated based on roster requirements, an even distribution of Workers in and out of the site
Workers maintain 1.5 metres physical distancing at all times (including at meal breaks).	All Workers will be assigned an area where there is a 4 sqm distance from others
	All Workers must maintain 1.5 metre social distancing.
	The kitchen and bathroom facilities are strictly one at a time.
	Disposable plates, cutlery and cups
	After use, wipe down amenities with disinfectant wipes
	Follow site diagrams of areas with the positioning and restrictions of the number of people in those areas
Use telephone for interaction if possible	Workers are encouraged to interact via phone.
	Face to face meetings with outside people are restricted
Where reasonably practical, stagger	Staggered start times when feasible
start times and breaks for Workers members to minimise the risk of close contact.	Breaks for Workers are given to minimise the risk of close contact in common areas
Review regular deliveries and request contactless delivery and invoicing where practical.	All deliveries are contactless and dropped at the site office.
	<ul> <li>Persons making the delivery are required to leave the delivery which is collected after they leave</li> </ul>
Pathways and stairs	Pathways and stairs can only be used by one person at a time.
Hygiene and cleaning	
Provide alcohol-based hand sanitiser at multiple locations throughout the site	Each Worker to have a sufficient supply of sanitiser and disinfectant wipes.
	Cleaning of common areas and resources is undertaken by each Worker after they use it with disinfectant wet wipes
Provide disinfectant surface wipes to clean areas and equipment	Disinfectant wet wipes are made available in the kitchens, bathrooms, prominent locations throughout the site
Ensure bathrooms are well stocked with hand soap and paper towels	Bathrooms are single use only.
	<ul> <li>Disinfectant hand wash and soap with paper towels are in each bathroom.</li> </ul>
Record keeping	
Keep a record of name and a mobile number for all Workers.	All Workers must use the site's method or if unavailable, scan in via the NSW 'CoVID Safe Check-in' app
	The date, time, as well as mobile number is recorded.
CHANGES TO THE PLAN AS REQUIRE	D
Hot Spot Update 30/07/2021	CoVID LGA Hot spot areas now include Blacktown, Campbelltown, Canterbury-Bankstown, Cumberland, Fairfield, Georges River, Liverpool, Parramatta, Strathfield, Burwood, Bayside and Penrith